



**Public Health**  
Prevent. Promote. Protect.  
Dayton & Montgomery County

## Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2<sup>nd</sup> Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: [humanresources@phdmc.org](mailto:humanresources@phdmc.org) • [www.phdmc.org](http://www.phdmc.org)

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

### POSITION AVAILABLE

**Position:** Certified Peer Recovery Supporter

**Department:** Addiction Services

**Office:** Health Services

**Posting Date:** September 27, 2017

**Hours:** Full-time, M - F 8 am - 4:30 pm (hours may vary)

**Starting Salary:** \$13.22 – \$15.05/ hourly

#### Minimum Qualifications:

- High School Diploma or GED
- Current valid Ohio driver's license, insurance & access to a motor vehicle
- Must be in recovery from substance use disorder
- Must have or acquire State of Ohio Peer Recovery Supporter certification within 6 months of employment
- Must be highly compassionate and have excellent communication and interpersonal skills
- Have the ability to build trusting and impactful relationships with the client/consumer

#### Preferred Qualifications:

- Two years or more of recovery from substance use disorder
- Chemical Dependency Counselor Assistant (CDCA)

#### Responsibilities include but not limited to:

- Conduct community outreach to client/consumers, families and support systems
- Mentor and develop meaningful and trusting relationships with clients/consumers and their families
- Coordinate client/consumer arrival and departure for services
- Work closely with criminal justice system and various social service agencies
- Arrange and provide transportation, manage follow-up appointments
- Work with agency staff members to coordinate services
- Use own unique, life –altering experience in order to guide and support others
- Conduct outreach to clients/consumers who are seeking recovery
- Performs individual, group, community and family education
- Provides crisis intervention and de-escalation techniques with clients
- Refers clients to community programs/services and conducts follow-up as necessary
- Compiles client records and maintains documentation according to program and accreditation standards and protocols
- Maintains confidentiality, respect client's privacy, routine, and independence as much as possible
- May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours

#### How to apply:

- Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings).
- Fax, email, or deliver the completed application to Human Resources at:

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Dayton, Ohio 45422

Fax (937) 496-3070  
[humanresources@phdmc.org](mailto:humanresources@phdmc.org)

**Deadline to Apply:** October 26, 2017 or until filled

#### Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addictions on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

**PUBLIC HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER COMMITTED TO HIRING DIVERSE AND INCLUSIVE WORKFORCE**