

INTERIM AGENDA FOR THE BOARD OF HEALTH MEETING

January 2, 2019 – 12:00 noon

Our mission is to improve the quality of life in our community by achieving the goals of public health: prevention, promotion and protection.

1. Call to Order.
2. Roll call.
3. Approval of the December 5, 2018 Board of Health Meeting Minutes.
4. Public Health Monthly Update.
5. General public comments regarding current agenda items.
6. Board members wishing to abstain on any of the following agenda items should indicate so at this time by identifying the agenda item by number and content.
7. Bills and Travel.
8. Travel Requests.
9. Resignations, Terminations, Retirements.
10. Appointments.
11. Leaves of absence without pay.
12. Presentation: *Learning Management System by Chris Clinefelter* (10 min.)
13. **Office of Administration Agenda Items:**
 1. Resolution to approve certain appropriation transfers (per the attached list).
 2. Resolution to approve the disposition of assets which are broken and/or obsolete, by auction, donation, disposal or sale to other county agencies (per attached list).
 3. Resolution to approve the second year of a two (2) year lease agreement with the City of Dayton for 5,796 Sq. Ft. of office space at the Sunrise Center in an amount not to exceed \$57,960 for the period January 1, 2019 through December 31, 2019.
 4. Resolution to approve an agreement with the Ohio Department of Health for the lease of office space located at the Dr. Charles Drew Health Center in an amount not to exceed \$5,796.76 for the period January 1, 2019 through December 31, 2019.

5. Resolution to approve an agreement with the Community Health Centers of Greater Dayton for the lease of 9,705 Sq. Ft. of office and clinic space located at the Dr. Charles Drew Health Center in an amount not to exceed \$89,868.36 for the period January 1, 2019 through December 31, 2019.
6. Resolution to approve an agreement with Tanisha Richmond, DPM, for the lease of office and clinic space located at the Dr. Charles Drew Health Center for the period January 1, 2019 through December 31, 2019. Public Health shall provide 1,076.39 Sq. Ft. of space, which, in lieu of rent, Dr. Richmond shall provide podiatry care for referred indigent patients. Public Health shall also lease to Dr. Richmond an additional 902 Sq. Ft. of space at the rate of \$9.26 per Sq. Ft. for a total rental income for 2019 of \$8,352.52.
7. Resolution to approve the second year of a two (2) year renewal agreement with Elizabeth Place Holdings, LLC (Resolution #16-336 dated November 2, 2016, Resolution #17-367 dated November 1, 2017, and Resolution #18-131 dated April 4, 2018) to lease approximately 2,478 Sq. Ft. of office space to support the Addiction Services MAT program in an amount not to exceed \$46,602.27 for the period February 1, 2019 through January 31, 2020.
8. Resolution to approve the first year of two (2) one year renewal periods to the agreement with The St. Vincent DePaul Society District Council of Dayton (Resolution #06-372, dated November 1, 2006, and Resolution #17-378, dated November 1, 2017) for office space at the Job Center housing the operations of Children with Medical Handicaps in an amount not to exceed \$28,500 for the period November 1, 2018 through October 31, 2019.
9. Resolution to approve an agreement with A-1 Able Pest Doctors, to provide pest control services at various Public Health facilities in an amount not to exceed \$963.60 for the period January 1, 2019 through December 31, 2019.
10. Resolution to approve the fifth year of a five (5) year agreement with Generator Systems, Inc. to provide preventative, emergency maintenance, and parts for the Standby Generator at Charles Drew Health Center in an amount not to exceed \$1,842 for the period January 1, 2019 through December 31, 2019.
11. Resolution to approve the third year of a three (3) year agreement with Mechanical Systems of Dayton to provide general maintenance of HVAC Systems at various Public Health facilities and maintenance of heating and air conditioning equipment at various RAPCA mobile sites in an amount not to exceed \$13,644 for the period April 1, 2019 through March 31, 2020.
12. Resolution to approve an agreement with Merchants Security Service of Dayton, Inc., to provide security guard services, facility alarm response services, remote clinic money pickups, guard services for meetings held at Drew Health Center for various Public Health entities, and duties required for maintenance, repair and operations (MRO) to assist various Public Health entities in their daily operations in an amount not to exceed \$136,995.44 for the period January 1, 2019 through December 31, 2019.
13. Resolution to approve an agreement with Sonitrol of SW Ohio to provide fire and security monitoring services at various Public Health facilities in an amount not to exceed \$7,064 for the period January 1, 2019 through December 31, 2019.

- 14.** Resolution to approve the fourth year of four (1) year renewal agreements with the Board of County Commissioners of Montgomery County, Ohio authorizing the performance of certain custodial services including the emptying of all office trash receptacles in the Reibold Building in an amount not to exceed \$12,000 for the period January 1, 2019 through December 31, 2019.
- 15.** Resolution to approve the first year of a four (4) year agreement with the Sheriff's Office of Montgomery County, Ohio to provide security services to Public Health offices, staff and clients located in the Reibold Building and Reibold Parking Garage in an amount not to exceed \$130,816 for the period January 1, 2019 through December 31, 2019.
- 16.** Resolution to approve a Memorandum of Understanding with Montgomery County Ohio, Central Services to participate in the Copier Charges County per Click program in an amount not to exceed \$60,000 for the period January 1, 2019 through December 31, 2019.
- 17.** Resolution to approve an agreement with Miami Valley Interpreters, LLC, to provide language interpretation and translation services to various Public Health programs in an amount not to exceed \$70,000 for the period January 1, 2019 through December 31, 2019.
- 18.** Resolution to approve an agreement with VocaLink Language Services to provide language and translation services in an amount not to exceed \$12,460 for the period January 1, 2019 through December 31, 2019.
- 19.** Resolution to approve an agreement with CCTDJ, LLC dba ELEARNINGFORCE America's to provide software, cloud installation, cloud licenses, cloud training and support for the LMS365 learning management system in an amount not to exceed \$19,635 for the period January 1, 2019 through December 31, 2019.
- 20.** Resolution to approve an agreement with Kenner Technologies, LLC to provide installation, training, support, and full integration for Microsoft Talent human resource system to support Public Health in their daily business operations in an amount not to exceed \$46,300 for the period January 1, 2019 through December 31, 2019.
- 21.** Resolution to approve an agreement with Dell Marketing LP to provide software infrastructure to assist in the implementation of Microsoft Talent for Public Health operations in an amount not to exceed \$27,998.66 for the period January 1, 2019 through August 31, 2019.
- 22.** Resolution to approve an agreement with eClinicalWorks to move all eClinicalWorks applications to the eCW Cloud Hosted Server. There is no cost associated with this agreement.
- 23.** Resolution to approve an agreement with eClinicalWorks for electronic medical records software, support, messages and maintenance in an amount not to exceed \$16,130.16 for the period January 1, 2019 through December 31, 2019.
- 24.** Resolution to approve an agreement with Riverside Computing, Inc. d.b.a. Agil IT for infrastructure consulting in an amount not to exceed \$5,000 for the period January 1, 2019 through December 31, 2019.

25. Resolution to approve an addendum to an agreement with MNJ Technologies (Resolution #18-382, dated November 7, 2018), to add all material and labor costs to provide contracted services to conduct an on-site Pen Test on wireless services utilized by Public Health IT services and increase the not to exceed amount to \$16,750 for the period November 1, 2018 through January 31, 2019.
26. Resolution to approve an agreement with Martinelli & Associates for participation in the John C. Maxwell Leadership Training/Certification Program in an amount not to exceed \$20,000.00 for the period December 1, 2018 through November 30, 2019.
27. Resolution to rescind a policy titled Bilingual Pay as it appears in the Personnel Policy Manual.
28. Resolution to rescind a policy titled Cultural Competency as it appears in the Personnel Policy Manual.
29. Resolution to rescind a policy titled Nicotine and Tobacco Usage as it appears in the Personnel Policy Manual.
30. Resolution to approve a policy titled Building Security and Access for inclusion in the Personnel Policy Manual.
31. Resolution to approve a revision to the policy titled Drug and Alcohol Free Workplace for inclusion in the Personnel Policy Manual.
32. Resolution to approve a revision to the policy titled Fitness for Duty for inclusion in the Personnel Policy Manual.
33. Resolution to approve a revision to the policy titled Lunch Hour and Breaks for inclusion in the Personnel Policy Manual.
34. Resolution to approve a revision to the policy titled Nicotine/Tobacco for inclusion in the Personnel Policy Manual.
35. Resolution to approve a revision to the policy titled Sick Leave for inclusion in the Personnel Policy Manual.
36. Resolution to approve a revision to the policy titled Vacation Leave for inclusion in the Personnel Policy Manual.

14. Office of Environmental Health Agenda Items:

1. Resolution to approve the establishment of a vertical separation distance of six (6) inches, with a required minimum thickness of in situ soil of six (6) inches per 3701-29-15 (G) of the Ohio Administrative Code for home sewage treatment systems.

15. Office of Health Promotion Agenda Items:

1. Resolution to approve an agreement with Neon Movies for the Martin Luther King, Jr. Teen Celebration in observance of non-violence on the Martin Luther King, Jr. National Holiday, January 21, 2019 in an amount not to exceed \$750.

16. Office of Health Services Agenda Items:

1. Resolution to approve an agreement with the Clark County Combined Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Clark County, Ohio and to provide partner services in Clark, Greene and Montgomery Counties in an amount not to exceed \$45,000 for the period January 1, 2019 through December 31, 2019.
2. Resolution to approve an agreement with Darke County General Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Darke County, Ohio in an amount not to exceed \$1,500 for the period January 1, 2019 through December 31, 2019.
3. Resolution to approve an agreement with Greene County Public Health to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Greene County, Ohio in an amount not to exceed \$35,500 for the period January 1, 2019 through December 31, 2019.
4. Resolution to approve an agreement with Miami County Public Health to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Miami County, Ohio in an amount not to exceed \$1,500 for the period January 1, 2019 through December 31, 2019.
5. Resolution to approve an agreement with Preble County General Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Preble County, Ohio in an amount not to exceed \$1,500 for the period January 1, 2019 through December 31, 2019.
6. Resolution to approve a service agreement with Tristate Biomedical Solutions/Medical Equipment Services for periodic maintenance Option #1 on the Universal Anthem Xray System Rayence Panel equipment in the TB Clinic in an amount not to exceed \$1,300 for the period January 1, 2019 through December 31, 2019.
7. Resolution to approve an agreement with the Montgomery County Alcohol, Drug Addiction and Mental Health Services Board for Project Save of Miami Valley in an amount not to exceed \$227,796 for the period October 1, 2018 through September 30, 2019.
8. Resolution to approve a Personal Services agreement with Melnea Paige, PAIGE ONE LLC to provide clinical supervision for two Public Health staff who require supervision hours for licensure in an amount not to exceed \$9,750 for the period January 1, 2019 through December 31, 2020.

17. Office of the Health Commissioner Agenda Items:

1. Resolution to approve a Contractor Agreement from the National Association of County and City Health Officials (NACCHO) for NACCHO Contract #2018-12061 Local Opioid Prevention and Response (LOOPR) Program in an amount not to exceed \$65,000 for the period December 10, 2018 through July 31, 2019.

2. Resolution to approve an agreement with the Board of County Commissioners of Montgomery County, Ohio to construct data for further distilled analysis to Public Health and Ascend Innovations for the purposes of fulfilling the requirements for the Department of Justice Comprehensive Opioid Abuse Site-based grant, “360 Addiction Database Project” in an amount not to exceed \$10,000 for the period October 1, 2018 through September 30, 2019.
3. Resolution to approve the second year of a three-year agreement with the Ohio Attorney General (Resolution #17-452 dated December 6, 2017) for criminal background checks in an amount not to exceed \$6,000 for the period December 6, 2018 through December 5, 2019.
4. Resolution to approve the Notice of Intent to Apply for Funding to the Ohio Department of Health for the Public Health Emergency Preparedness Program grant in an amount not to exceed \$362,828 for the period July 1, 2019 through June 30, 2020.

18. Open Session Discussion.

19. Citizen’s Time.

20. Meeting Adjournment.

If you have questions or need additional information about this agenda, please contact Faith Whitt via email at boardagenda@phdmc.org or call 937-225-4981. Questions or comments should be received by the Monday prior to the Board meeting for consideration by the Board.