

INTERIM AGENDA FOR THE BOARD OF HEALTH MEETING



August 5, 2020 – 12:00 noon

Our mission is to improve the quality of life in our community by achieving the goals of public health: prevention, promotion and protection.

1. Call to Order.
2. Roll call.
3. Approval of the July 1, 2020 and the July 15, 2020 Board of Health Meeting Minutes.
4. Introduction of new employees.
5. Public Health Monthly Update.
6. Board members wishing to abstain on any of the following agenda items should indicate so at this time by identifying the agenda item by number and content.
7. Financial Update.
8. Bills and Travel.
9. Travel Requests.
10. Resignations, Terminations, Retirements.
11. Appointments.
12. Leaves of absence without pay.
13. **Office of Administration:**
 1. Resolution to approve certain appropriation transfers (per the attached list).
 2. Resolution to approve the disposition of assets which are broken and/or obsolete, by auction, donation, disposal, or sale to other county agencies (per the attached list).
 3. Resolution to approve a Master Lease Agreement with Dell Financial Services LLC to lease Dell hardware and Dell desktops, laptops, tablets, monitors, and other IT related equipment to support Public Health for various Public Health emergency response incidents and normal business activities requirements on an as needed basis. The total cost of any yearly individual Public Health – Dayton & Montgomery County purchase orders referencing this Master Lease Agreement shall not exceed \$100,000.
 4. Resolution to approve the first year of a three (3) year agreement with Dell Technologies to provide Microsoft Volume Licensing Online Services for Public Health in an amount not to exceed \$254,509.32 for the period August 1, 2020 through July 31, 2021.

5. Resolution to cancel the agreement with Kronos Incorporated (Resolution #20-245, dated July 1, 2020) for additional software and education services.
6. Resolution to approve an addendum to the agreement with Kronos Incorporated (Resolution #20-052, dated February 5, 2020) to include additional software and education services, increase the not to exceed amount from \$12,960.01 to \$21,320.01 and extend the end date of the agreement to December 31, 2020.
7. Resolution to approve an addendum to the agreement with MNJ Technologies (Resolution #20-201 dated June 3, 2020) to update Attachment A from MNJ quote number 0001261869 to MNJ quote number 00012162409 and increase the not to exceed amount from \$73,327 to \$84,292.
8. Resolution to approve an agreement with Quest Technology Management to provide consulting services to perform Business Impact Analysis & Business Continuity Planning against potential threats to Public Health infrastructure in an amount not to exceed \$50,000 for the period August 5, 2020 through June 30, 2021.
9. Resolution to approve an agreement with Dayton Liederkrantz-Turner to provide thirty (30) parking spaces for Public Health Sunrise staff in an amount not to exceed \$4,680 for the period January 1, 2020 through December 31, 2020.
10. Resolution to approve a Letter of Understanding with the Board of Montgomery County, Ohio, Commissioners for year one of four renewal agreements, for the rental of 87,504 square feet of office space in the Montgomery County Reibold Building in an amount not to exceed \$1,058,798.40 for the period January 1, 2020 through December 31, 2020.
11. Resolution to approve a Letter of Understanding with the Board of Montgomery County, Ohio, Commissioners for the rental of 5,947 square feet of space on the Reibold Building Fourth Floor for use in the Public Health COVID-19 Pandemic response activities in an amount not to exceed \$71,958.70 for the period September 1, 2020 through August 31, 2021.
12. Resolution to approve the second year of two (2) one (1) year renewal lease options with Riverside Office Center, LLC for office space located at 201 Riverside Drive, Suite 1B, Dayton, Ohio to support various Public Health departments in an amount not to exceed \$13,784.99 for the period September 1, 2020 through August 31, 2021.
13. Resolution to approve the second year of two (2) one (1) year renewal lease options with Riverside Office Center, LLC for office space located at 201 Riverside Drive, Suite 1C, Dayton, Ohio to support various Public Health departments in an amount not to exceed \$18,520.89 for the period September 1, 2020 through August 31, 2021.
14. Resolution to approve an addendum to the agreement with COPP Integrated Systems (Resolution #20-204, dated June 3, 2020) for fire panel testing and maintenance at Drew Health Center providing an allowable 2% cost increase to the agreement and increasing the not to exceed cost to \$1,874.76.
15. Resolution to approve the second year of a two (2) year agreement with Unifirst (Resolution #19-337, dated August 7, 2019) to provide uniform rental and cleaning services to certain

public health employees and floor mat rental and cleaning services to certain public health locations in an amount not to exceed \$16,800 for the period July 1, 2020 through June 30, 2021.

16. Resolution to approve an agreement with Screenpointe to provide background checks for prospective Public Health employees for the period August 1, 2020 through July 31, 2021 in an amount not to exceed \$6,000.

17. Resolution to approve the 2019 Audit report.

14. Office of Health Promotion:

1. Resolution to cancel an agreement with Julius Beckham, Ph. D., M.P.A. (Resolution 20-214, dated June 3, 2020) for program evaluation services for the Dayton Council on Health Equity Local Office of Minority Health program.
2. Resolution to approve the first year of a two (2) year agreement with Julius Beckham, Ph. D., M.P.A., for program evaluation services for the Dayton Council on Health Equity Local Office of Minority Health program in an amount not to exceed \$5,250 for the period August 1, 2020 through June 30, 2021.

15. Office of Health Services:

1. Resolution to approve an agreement with City Day Community School for school nursing services in an amount not to exceed \$8,500 for the period August 12, 2020 through May 26, 2021.
2. Resolution to approve an agreement with Compunet Clinical Laboratories to provide access to the Atlas Portal for use by various Public Health entities to access medical information of patients, including, but not limited to, laboratory results. There is no cost associated with this agreement.
3. Resolution to approve the first year of a two (2) year agreement with eSolutions to provide e-commerce payment/billing services for the Remarkable Health Mental Health EMR System for Addiction Services for the period August 1, 2020 through July 31, 2021 in an amount not to exceed \$3,420.
4. Resolution to approve an addendum to the agreement with Cirrus Concept Consulting (Resolution #20-009, dated January 3, 2020 and Resolution #20-223, dated June 3, 2020) adding parking charges of \$40 per month for temporary staff working on COVID-19 contact tracing activities and increasing the not to exceed amount from \$241,737.50 to \$250,137.50.
5. Resolution to approve a License Agreement with the Human Rights Campaign Foundation for trademark use of the LGBTQ Healthcare Equality Leader mark effective August 5, 2020 and shall automatically terminate upon publication of the first subsequent HEI report for which business fails to submit a corresponding survey.

16. Office of the Health Commissioner:

1. Resolution to approve an agreement with the Association of Ohio Health Commissioners, Inc., for the purpose of improving communications between the Ohio Department of Health, the Association of Ohio Health Commissioners, and local health departments on preparedness issues that impact public preparedness goals, in an amount not to exceed \$5,278 for the period July 1, 2020 through June 30, 2021.
2. Resolution to accept the Notice of Award from the Ohio Department of Health for the Drug Overdose Prevention Grant in the amount of \$165,000 for the period September 1, 2020 through August 31, 2021.
3. Resolution to accept the Notice of Award from the Ohio Department of Health for Coronavirus Response Supplemental in an amount not to exceed \$450,521 for the period March 1, 2020 through December 30, 2020.
4. Resolution to accept a revision to the Notice of Award from the Ohio Department of Health for COVID-19 Contact Tracing (Resolution #20-231, dated June 3, 2020) increasing the amount of the award from \$570,354 to \$1,799,991 for the period May 1, 2020 through December 30, 2020.
5. Resolution to approve the Ohio Department of Health (ODH) Contact Tracing Assistance Application to receive contact tracing assistance, at no cost, to reduce the transmission of COVID-19. The agreement will become effective upon execution by both parties and shall remain in effect until the parties' obligations are complete, or the Application is otherwise terminated by ODH.
6. Resolution to approve a revision to the COVID-19 Pandemic Vacation Leave Policy, Section No.305, Procedure D, until further notice. All employees may carry over more than 240 hours of vacation leave on his/her employment anniversary date due to COVID-19 response.
7. Resolution to approve an agreement with Dr. Linda J. Burrs dba Step Up To Success! LLC to provide Diversity and Inclusion training regarding the development of a Cultural Diversity and Inclusion Workplace System in an amount not to exceed \$7,500 for the period July 1, 2020 through June 30, 2021.
8. Resolution to approve an addendum to the agreement with Emily Surico (Resolution #19-139, dated March 6, 2019, Resolution #19-352, dated August 7, 2019, and Resolution #19-541, dated December 4, 2019) to include educational outreach and training, and Equipment Usage. There are no additional costs or changes to the prior agreement as a result of this addendum.
9. Resolution to approve the first year of a three (3) year agreement with Tableau Software LLC to provide four software creator licenses to create dashboards for Public Health websites in an amount not to exceed \$3,124 for the period August 1, 2020 through July 31, 2021.
10. Resolution to establish an ad hoc group to explore possibilities for Public Health - Dayton & Montgomery County to become an academic local health department in association with the Master of Public Health program, Boonshoft School of Medicine, Wright State University.

17. Open Session Discussion.

18. The Board will adjourn into Executive Session to consider the appointment and employment of public employees.

19. Adjourn into Open Session.

20. Meeting Adjournment.

If you have questions or need additional information about this agenda, please contact Faith Whitt via email at boardagenda@phdmc.org or call 937-225-4981. Questions or comments should be received by the Monday prior to the Board meeting for consideration by the Board.

In response to the ongoing COVID-19 pandemic and to protect the health of employees and the public, all Public Health – Dayton & Montgomery County Board of Health meetings will be closed to the public until further notice. Meetings will be livestreamed via Facebook at <https://www.facebook.com/PublicHealthDMC>