



MINUTES OF THE BOARD OF HEALTH MEETING HELD
January 2, 2019



The regular meeting of the Board of Health was held on January 2, 2019 at 12:00 noon, at the Reibold Building. The meeting was called to order by Dr. LeRoy.

Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, absent; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea.

Before beginning the meeting, Dr. LeRoy announced that Ms. Meadows is being inducted into the Legendary Lions Society. She is being honored by the Urban League of Greater Southwestern Ohio for her contributions to the Dayton community.

It was moved by Dr. Laubach to approve the Minutes from the December 5, 2018 meeting; seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, absent; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea.
Motion carried.

Mr. Cooper reviewed the Monthly Update and highlighted some of the staff's activities relative to our mission and vision for Public Health.

Mr. Cooper announced that Public Health's LGBTQ Health Initiatives program's goal is to promote culturally competent healthcare services for the lesbian, gay, bisexual, transgender and queer/questioning (LGBTQ) community. As part of this effort Public Health is beginning the process to achieve certification through the Healthcare Equality Index (HEI), which is a benchmarking tool to evaluate our policies and procedures aimed at the equity and inclusion of our LGBTQ clients, visitors and employees.

To become accredited, Public Health must show competency in several broad categories: Non-discrimination and Staff Training; Patient Services & Support; Employee Benefits & Policies; and Patient & Community Engagement. To achieve our goal, Public Health has established an internal committee with representation from employees at all levels to guide our efforts.

Dr. Dohn presented an update on the Montgomery County Hepatitis A Response. He recognized the Incident Management Team and explained the infection. He stated that Ohio declared an outbreak on June 22, 2018 and that Montgomery County has had 177 confirmed cases as of December 24. He stated that our best defense against Hepatitis A is the vaccine. Public Health has administered 2,293 vaccines through various outreach clinics and there is continued outreach and sharing of educational information to multiple partners across the county. Environmental Health also provided information during food and tattoo artist inspections, to all body art operators, distribution of 400 posters in East Dayton, Level 1 Food Safety class, site visits to facilities when a food handlers with Hepatitis A is identified and instructional sessions with the Montgomery County Jail staff.

Mr. Cooper encouraged everyone to read the entire update for additional information.

There were no new employees to introduce.

There were no general public comments regarding current agenda items.

Dr. LeRoy expressed his wish to abstain from agenda item #13-5.

RESOLUTION #19-001

It was moved by Mr. Orr to approve the Bills and Travel as presented. A list follows in the Minutes; seconded by Dr. Laubach. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-002

It was moved by Dr. Laubach to approve the Travel Requests as presented. A list follows in the Minutes; seconded by Ms. Meadows. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-003

It was moved by Dr. Page to approve the following Resignations, Terminations, and Retirements:

1. Mary Cook as Licensed Independent Chemical Dependency Counselor effective 12-5-18.
2. Nathaniel Ramirez as Office Services Worker I effective 12-5-18.
3. Brittany Oglesby as Office Support Specialist II effective 12-21-18.
4. Georgia Cheliotis as Public Health Nutritionist Associate effective 12-28-18.

Seconded by Ms. Meadows. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-004

It was moved by Dr. Laubach to approve the following Appointments:

1. Natasha D. Best was employed as Vital Records Specialist I effective 12-3-18.
2. Sierra M. Flowers was employed as Office Support Specialist I effective 12-3-18.
3. Tyler D. Sears was employed as Office Support Specialist II effective 12-3-18.
4. Jean de Dieu Mukunzi was employed as Community Health Advocate II effective 12-17-18.
5. Yur' Mika M. Robinson was employed as Vital Records Specialist I effective 12-17-18.
6. Christopher L. Williams was employed as Community Health Advocate II effective 12-17-18.

Seconded by Mr. Orr. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-005

It was moved by Ms. Lepore-Jentleson to approve the following Leaves of Absence without pay:

1. Hannah M. Cleary for 7 hours
2. Lorieal P. Crump for 8 hours
3. Ashley N. Glass for 16 hours
4. Danielle L. Johnson for 17.5 hours
5. Amber King for 131 hours
6. Kimberly Kokladas for 160 hours
7. Nathaniel Ramirez for 68 hours
8. Caren M. Stevens for 8 hours
9. Rachel H. Swanson for 8 hours
10. Cheryl A. Thompson for 32 hours
11. Melissa Vining for 3.5 hours
12. Sally Watkins for 19.5 hours
13. Raysa Williams for 14.5 hours

Seconded by Dr. Page Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

Chris Clinefelter gave a presentation titled *Learning Management System (LMS 365)*. Topics included: Functions of a Learning Management System; Training Challenges; System Benefits; Vendor Evaluation Criteria; Why LMS 365; Benefits to Public Health; and Cost.

Kay Andolsek gave a presentation titled *Microsoft Dynamics 365 for Talent - Human Resources System*. Topics included: Existing Human Resources System Concerns; and Search Process.

RESOLUTION #19-006

It was moved by Dr. Page to approve certain appropriation transfers (per the attached list); seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-007

It was moved by Dr. Page to approve the disposition of assets which are broken and/or obsolete, by auction, donation, disposal or sale to other county agencies (per attached list); seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-008

It was moved by Dr. Page to approve the second year of a two (2) year lease agreement with the City of Dayton for 5,796 Sq. Ft. of office space at the Sunrise Center in an amount not to exceed \$57,960 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-009

It was moved by Dr. Page to approve an agreement with the Ohio Department of Health for the lease of office space located at the Dr. Charles Drew Health Center in an amount not to exceed \$5,796.76 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-010

It was moved by Dr. Page to approve an agreement with the Community Health Centers of Greater Dayton for the lease of 9,705 Sq. Ft. of office and clinic space located at the Dr. Charles Drew Health Center in an amount not to exceed \$89,868.36 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, abstain. Motion carried.

RESOLUTION #19-011

It was moved by Dr. Page to approve an agreement with Tanisha Richmond, DPM, for the lease of office and clinic space located at the Dr. Charles Drew Health Center for the period January 1, 2019 through December 31, 2019. Public Health shall provide 1,076.39 Sq. Ft. of space, which, in lieu of rent, Dr. Richmond shall provide podiatry care for referred indigent patients. Public Health shall also lease to Dr. Richmond an additional 902 Sq. Ft. of space at the rate of \$9.26 per Sq. Ft. for a total rental income for 2019 of \$8,352.52; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-012

It was moved by Dr. Page to approve the second year of a two (2) year renewal agreement with Elizabeth Place Holdings, LLC (Resolution #16-336 dated November 2, 2016, Resolution #17-367 dated November 1, 2017, and Resolution #18-131 dated April 4, 2018) to lease approximately 2,478 Sq. Ft. of office space to support the Addiction Services MAT program in an amount not to exceed \$46,602.27 for the period February 1, 2019 through January 31, 2020; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-013

It was moved by Dr. Page to approve the first year of two (2) one year renewal periods to the agreement with The St. Vincent DePaul Society District Council of Dayton (Resolution #06-372, dated November 1, 2006, and Resolution #17-378, dated November 1, 2017) for office space at the Job Center housing the operations of Children with Medical Handicaps in an amount not to exceed \$28,500 for the period November 1, 2018 through October 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-014

It was moved by Dr. Page to approve an agreement with A-1 Able Pest Doctors, to provide pest control services at various Public Health facilities in an amount not to exceed \$963.60 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-015

It was moved by Dr. Page to approve the fifth year of a five (5) year agreement with Generator Systems, Inc. to provide preventative, emergency maintenance, and parts for the Standby Generator at Charles Drew Health Center in an amount not to exceed \$1,842 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-016

It was moved by Dr. Page to approve the third year of a three (3) year agreement with Mechanical Systems of Dayton to provide general maintenance of HVAC Systems at various Public Health facilities and maintenance of heating and air conditioning equipment at various RAPCA mobile sites in an amount not to exceed \$13,644 for the period April 1, 2019 through March 31, 2020; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-017

It was moved by Dr. Page to approve an agreement with Merchants Security Service of Dayton, Inc., to provide security guard services, facility alarm response services, remote clinic money pickups, guard services for meetings held at Drew Health Center for various Public Health entities, and duties required for maintenance, repair and operations (MRO) to assist various Public Health entities in their daily operations in an amount not to exceed \$136,995.44 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-018

It was moved by Dr. Page to approve an agreement with Sonitrol of SW Ohio to provide fire and security monitoring services at various Public Health facilities in an amount not to exceed \$7,064 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-019

It was moved by Dr. Page to approve the fourth year of four (1) year renewal agreements with the Board of County Commissioners of Montgomery County, Ohio authorizing the performance of certain custodial services including the emptying of all office trash receptacles in the Reibold Building in an amount not to exceed \$12,000 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-020

It was moved by Dr. Page to approve the first year of a four (4) year agreement with the Sheriff's Office of Montgomery County, Ohio to provide security services to Public Health offices, staff and clients located in the Reibold Building and Reibold Parking Garage in an amount not to exceed \$130,816 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-021

It was moved by Dr. Page to approve a Memorandum of Understanding with Montgomery County Ohio, Central Services to participate in the Copier Charges County per Click program in an amount not to exceed \$60,000 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-022

It was moved by Dr. Page to approve an agreement with Miami Valley Interpreters, LLC, to provide language interpretation and translation services to various Public Health programs in an amount not to exceed \$70,000 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-023

It was moved by Dr. Page to approve an agreement with VocaLink Language Services to provide language and translation services in an amount not to exceed \$12,460 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-024

It was moved by Dr. Page to approve an agreement with CCTDJ, LLC dba ELEARNINGFORCE America's to provide software, cloud installation, cloud licenses, cloud training and support for the LMS365 learning management system in an amount not to exceed \$19,635 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-025

It was moved by Dr. Page to approve an agreement with Kenner Technologies, LLC to provide installation, training, support, and full integration for Microsoft Talent human resource system to support Public Health in their daily business operations in an amount not to exceed \$46,300 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-026

It was moved by Dr. Page to approve an agreement with Dell Marketing LP to provide software infrastructure to assist in the implementation of Microsoft Talent for Public Health operations in an amount not to exceed \$27,998.66 for the period January 1, 2019 through August 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-027

It was moved by Dr. Page to approve an agreement with eClinicalWorks to move all eClinicalWorks applications to the eCW Cloud Hosted Server. There is no cost associated with this agreement; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-028

It was moved by Dr. Page to approve an agreement with eClinicalWorks for electronic medical records software, support, messages and maintenance in an amount not to exceed \$16,130.16 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-029

It was moved by Dr. Page to approve an agreement with Riverside Computing, Inc. d.b.a. Agil IT for infrastructure consulting in an amount not to exceed \$5,000 for the period January 1, 2019 through December 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-030

It was moved by Dr. Page to approve an addendum to an agreement with MNJ Technologies (Resolution #18-382, dated November 7, 2018), to add all material and labor costs to provide contracted services to conduct an on-site Pen Test on wireless services utilized by Public Health IT services and increase the not to exceed amount to \$16,750 for the period November 1, 2018 through January 31, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-031

It was moved by Dr. Page to approve an agreement with Martinelli & Associates for participation in the John C. Maxwell Leadership Training/Certification Program in an amount not to exceed \$20,000.00 for the period December 1, 2018 through November 30, 2019; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-032

It was moved by Dr. Page to rescind a policy titled Bilingual Pay as it appears in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-033

It was moved by Dr. Page to rescind a policy titled Cultural Competency as it appears in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-034

It was moved by Dr. Page to rescind a policy titled Nicotine and Tobacco Usage as it appears in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-035

It was moved by Dr. Page to approve a policy titled Building Security and Access for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-036

It was moved by Dr. Page to approve a revision to the policy titled Drug and Alcohol Free Workplace for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-037

It was moved by Dr. Page to approve a revision to the policy titled Fitness for Duty for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-038

It was moved by Dr. Page to approve a revision to the policy titled Lunch Hour and Breaks for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-039

It was moved by Dr. Page to approve a revision to the policy titled Nicotine/Tobacco for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-040

It was moved by Dr. Page to approve a revision to the policy titled Sick Leave for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-

Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-041

It was moved by Dr. Page to approve a revision to the policy titled Vacation Leave for inclusion in the Personnel Policy Manual; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-042

It was moved by Ms. Lepore-Jentleson to approve the establishment of a vertical separation distance of six (6) inches, with a required minimum thickness of in situ soil of six (6) inches per 3701-29-15 (G) of the Ohio Administrative Code for home sewage treatment systems; seconded by Dr. Laubach. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-043

It was moved by Dr. Laubach to approve an agreement with Neon Movies for the Martin Luther King, Jr. Teen Celebration in observance of non-violence on the Martin Luther King, Jr. National Holiday, January 21, 2019 in an amount not to exceed \$750; seconded by Ms. Lepore-Jentleson. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-044

It was moved by Mr. Orr to approve an agreement with the Clark County Combined Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Clark County, Ohio and to provide partner services in Clark, Greene and Montgomery Counties in an amount not to exceed \$45,000 for the period January 1, 2019 through December 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-045

It was moved by Mr. Orr to approve an agreement with Darke County General Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Darke County, Ohio in an amount not to exceed \$1,500 for the period January 1, 2019 through December 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-046

It was moved by Mr. Orr to approve an agreement with Greene County Public Health to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Greene County, Ohio in an amount not to exceed \$35,500 for the period January 1, 2019 through December 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-047

It was moved by Mr. Orr to approve an agreement with Miami County Public Health to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Miami County, Ohio in an amount not to exceed \$1,500 for the period January 1, 2019 through December 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-048

It was moved by Mr. Orr to approve an agreement with Preble County General Health District to provide activities supporting the Ohio HIV Prevention Statewide Initiative within Preble County, Ohio in an amount not to exceed \$1,500 for the period January 1, 2019 through December 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-049

It was moved by Mr. Orr to approve a service agreement with Tristate Biomedical Solutions/Medical Equipment Services for periodic maintenance Option #1 on the Universal Anthem Xray System Rayence Panel equipment in the TB Clinic in an amount not to exceed \$1,300 for the period January 1, 2019 through December 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-050

It was moved by Mr. Orr to approve an agreement with the Montgomery County Alcohol, Drug Addiction and Mental Health Services Board for Project Save of Miami Valley in an amount not to exceed \$227,796 for the period October 1, 2018 through September 30, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-051

It was moved by Mr. Orr to approve a Personal Services agreement with Melnea Paige, PAIGE ONE LLC to provide clinical supervision for two Public Health staff who require supervision hours for licensure in an amount not to exceed \$9,750 for the period January 1, 2019 through December 31, 2020; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-052

It was moved by Ms. Lepore-Jentleson to approve a Contractor Agreement from the National Association of County and City Health Officials (NACCHO) for NACCHO Contract #2018-12061 Local Opioid Prevention and Response (LOOPR) Program in an amount not to exceed \$65,000 for the period December 10, 2018 through July 31, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-053

It was moved by Ms. Lepore-Jentleson to approve an agreement with the Board of County Commissioners of Montgomery County, Ohio to construct data for further distilled analysis to Public Health and Ascend Innovations for the purposes of fulfilling the requirements for the Department of Justice Comprehensive Opioid Abuse Site-based grant, "360 Addiction Database Project" in an amount not to exceed \$10,000 for the period October 1, 2018 through September 30, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-054

It was moved by Ms. Lepore-Jentleson to approve the second year of a three-year agreement with the Ohio Attorney General (Resolution #17-452 dated December 6, 2017) for criminal background checks in an amount not to exceed \$6,000 for the period December 6, 2018 through December 5, 2019; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

RESOLUTION #19-055

It was moved by Ms. Lepore-Jentleson to approve the Notice of Intent to Apply for Funding to the Ohio Department of Health for the Public Health Emergency Preparedness Program grant in an amount not to exceed \$362,828 for the period July 1, 2019 through June 30, 2020; seconded by Dr. Page. Roll Call: Dr. Laubach, yea; Ms. Lepore-Jentleson, yea; Ms. Meadows, yea; Mr. Orr, yea; Dr. Page, yea; Dr. Rhodes, absent; Mr. Sims, absent; Mr. Spires, yea; Dr. LeRoy, yea. Motion carried.

Open Session Discussion

Regarding the Hepatitis A Presentation

Dr. LeRoy asked if there were other index cases that would have set the trend in motion? Dr. Dohn replied no.

Mr. Orr asked if we were keeping records based on zip code to track areas where individuals with Hepatitis A are located? Dr. Dohn replied yes.

Ms. Lepore-Jentleson asked if there were other diseases that we could anticipate emerging that could be linked to the high rates of drug use? Dr. Dohn replied that Hepatitis B and C are still an issue.

Ms. Lepore-Jentleson asked how we are measuring the impact of overdose deaths from the use of methamphetamines. Dr. Dohn replied it is a bit of a challenge. The COAT is universally looking at how to transition toward tracking methamphetamine overdoses and there are also other initiatives to try and get better reporting from emergency services on overdose runs.

Ms. Lepore-Jentleson asked if there is any data regarding people coming into nursing homes with brain damage due to the repeated administration of Narcan? Dr. Dohn replied he hasn't seen any data on the subject yet.

Regarding the 2017 Board Tracking Report

Mr. Orr suggested that we track Board of Health comments in the report.

Ms. Lepore-Jentleson suggested that we list key public health issues in the report.

Regarding the LMS 365 Presentation

Ms. Lepore-Jentleson commented that it is important that the content of the training is not boring as it will discredit the entire process.

Mr. Orr asked if content will satisfy any license requirements needed. Mr. Clinefelter replied yes.

Ms. Meadows asked how "online" training will impact the personal relationship between the supervisor and employee? Ms. Andolsek replied that the application process is handled electronically but when it comes to the interview process the applicant meets with the supervisor one on one. The evaluation process is completed on line as well, but the evaluation presentation is conducted one on one.

Other

Ms. Meadows asked to speak with Mr. Cooper regarding our hospital Maternity Licensure process and procedures. Mr. Cooper replied that we will place it on the agenda for the February Board meeting.

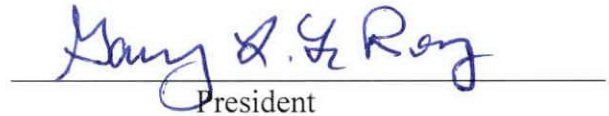
Mr. Orr voiced his concerns regarding the ongoing issue of water pooling on Gettysburg, Frytown and Guthrie roads which he mentioned in a prior Board meeting. He asked if there was anything Public

Health could do aside from just identifying that the problem exists. **Mr. Cooper** stated he will meet with Jennifer Wentzel and Tom Hut and report back to the Board as to what we can do as a health department.

There were no comments during Citizen's Time.

Being no further business, Dr. LeRoy declared the meeting adjourned. The next regular meeting is scheduled for February 6, 2019 at 12:00 noon.


Secretary


President