



**MINUTES OF THE BOARD OF HEALTH MEETING HELD  
March 16, 2022**



A mid-month meeting of the Board of Health was held on March 16, 2022 at 12:00 noon, at the Reibold Building. The meeting was called to order by Ms. Meadows.

Roll Call: Dr. Block, yea; Mr. Downing, yea; Dr. Speare-Hardy, yea; Ms. Meadows, yea; Dr. Orłowski, yea; Mr. Orr, yea; Dr. Patterson, yea; Dr. Rhodes, absent.

**Janice Schultz**, Budget Management Senior Manager, reviewed the 2023 Preliminary Budget. Topics included: ORC and Preliminary Budgets; Assumptions for 2023 Budget; Challenges with 2023 Budget; Revenue Overview: 2022 vs 2023; Expense Overview: 2022 vs 2023; 2023 Preliminary Budget by Fund; Detail of 2023 Preliminary Budget by Fund; Detail of 2022 Approved Budget by Fund; Capital Fund Balances: 2021 through 2023; Fund Balances as of 12/31/21.

**RESOLUTION #22-122**

It was moved by Dr. Speare-Hardy to approve the 2023 Preliminary Budget for the Agency (per the attached list). This is a balanced budget with total revenues estimated to be \$36,549,920 and total expenses estimated to be \$36,549,920 from January 1, 2023 through December 31, 2023; seconded by Mr. Orr. Roll Call: Dr. Block, yea; Mr. Downing, yea; Dr. Speare-Hardy, yea; Ms. Meadows, yea; Dr. Orłowski, yea; Mr. Orr, yea; Dr. Patterson, yea; Dr. Rhodes, absent. Motion carried.

**Open Session Discussion**

Dr. Speare-Hardy asked if the 2023 Surplus deficit in grant funding was primarily due to COVID related funding. Ms. Schultz responded that it was due to the services we provide that were impacted by COVID.

Dr. Speare-Hardy asked if we anticipate a reduction in staff to which Dr. Gaines replied we anticipate our staffing to remain fairly stable.

Dr. Block asked what our current vacancy is. Dr. Gaines stated we currently have 272 and our staff ceiling for 2023 is 287 FTEs.

Dr. Patterson asked if the vacancies go unfilled would that lead to a positive impact on the budget. Ms. Schultz replied yes and stated it could also help cover inflationary costs.

It was moved by Mr. Orr to adjourn into Executive Session to discuss the Health Commissioner's employment performance goals and workplan; seconded by Dr. Patterson. Roll Call: Dr. Block, yea; Mr. Downing, yea; Dr. Speare-Hardy, yea; Ms. Meadows, yea; Dr. Orłowski, yea; Mr. Orr, yea; Dr. Patterson, yea; Dr. Rhodes, absent. Motion carried.

It was moved by Dr. Speare-Hardy to reconvene into Regular Session; seconded by Dr. Patterson. Roll Call: Dr. Block, yea; Mr. Downing, yea; Dr. Speare-Hardy, yea; Ms. Meadows, yea; Dr. Orłowski, yea; Mr. Orr, yea; Dr. Patterson, yea; Dr. Rhodes, absent. Motion carried.

Being no further business, Ms. Meadows declared the meeting adjourned. The next regular meeting is scheduled for April 6, 2022 at 12:00 noon.

  
Secretary

  
President