



**POSITION AVAILABLE**

**Position:** Public Health Nurse I/II  
**Department:** Communicable Disease  
/Immunization Clinic  
**Office:** Health Services

**Posting Date:** December 6, 2018  
**Hours:** Full Time M-F 8 am – 4:30 pm  
**Starting Salary: I** \$21.22/hour- \$44,137.60 - \$60,736.00  
**II** \$24.04/hour- \$50,003.20 - \$68,785.60

**Minimum Qualifications:**

- A Bachelor's Degree OR an Associate degree with two years relevant nursing experience
- Current valid Licensure from State of Ohio to practice as a Registered Nurse
- Current valid Ohio driver's license and access to a motor vehicle

**Preferred Qualifications:**

- A Bachelor's degree with four years nursing experience (two of which are in Public Health) OR an Associate's degree with six years of nursing experience (two of which are in Public Health)
- Experience working with children and giving childhood shots
- Knowledge of immunization schedule
- Ability to speak to small groups
- Very organized, self-directed and good interpersonal skills

**Responsibilities include but not limited to:**

- Meeting all grant requirements
- Providing educational sessions to known high-risk groups
- Providing education to physician offices
- Conducting assessments of current immunization coverage levels on a routine basis
- Providing educational sessions to patient/family on health issues or health promotion
- Recording patient care and progress regularly
- Documenting data and generating reports and completing appropriate forms as required
- May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours

**How to apply:**

Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings)

- Fax, email, or deliver the completed application to Human Resources at:

Public Health – Dayton & Montgomery County  
117 South Main Street, 2<sup>nd</sup> Floor  
Dayton, Ohio 45422

[humanresources@phdmc.org](mailto:humanresources@phdmc.org)

Fax (937) 496-3070

**Deadline to Apply:** December 21, 2018 or until position is filled

**Position is subject to a criminal background check**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

**PUBLIC HEALTH IS AN EQUAL OPPORTUNITY EMPLOYER AND SERVICE PROVIDER COMMITTED TO HIRING A DIVERSE AND INCLUSIVE WORKFORCE**