



Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

POSITION AVAILABLE

Position: Public Health Nurse Coordinator
Department: Community Health Outreach
Office: Health Services

Posting Date: February 1, 2019
Hours: Full Time M-F 8 am – 4:30 pm
Starting Salary: A50 \$27.19/hour- \$56,555.20/Annual **
*** (Salary Commensurate with experience)*

Minimum Qualifications:

- A Bachelor's of Science in Nursing or related field; 2-3 years relevant experience
- Current valid Licensure from the State of Ohio to practice as a Registered Nurse
- Current valid Ohio driver's license and access to a motor vehicle (mileage reimbursed at IRS rate)

Preferred Qualifications:

- 3 years Community based or home care experience
- Candidate should have excellent communication and PC skills
- 1-2 years management experience
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Responsibilities include but not limited to:

- Planning, directing, supervising the Community Health Outreach Program
- Directly supervising and evaluating program staff
- Collaborate with other staff and programs to assist with the duties related to the mobile unit
- Participating in the development of administrative and clinical policies and procedures
- Participate in Quality Improvement activities
- Participating on assigned committees
- Rotating Weekly Emergency Response Call
- May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours

How to apply:

Complete the application found on our website: www.phdmc.org/about/employment-postings

- Fax, email, or deliver the completed application to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

humanresources@phdmc.org

Fax (937) 496-3070

Deadline to Apply: February 16, 2019 or until position is filled

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION (BFOQ”).