



Public Health
Prevent. Promote. Protect.
Dayton & Montgomery County

Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

POSITION AVAILABLE

Position: Project Manager, Infant Mortality/(OEI)
Ohio Equity Institute Team - Dayton
Department: Maternal & Child Health/Birth Outcomes
Office: Health Promotion

Posting Date: April 12, 2019
Hours: Full-time, M - F 8 am - 4:30 pm
Starting Salary: A48/1 \$25.84- \$35.54/Hour
\$53,747.20 - \$73,923.20/Annual

Minimum Qualifications:

- A Bachelor's degree in Public Health, Nursing, Social Work or Health Education with two years' experience in project development management and evaluation; Proficient with MS Office Suite
- Current valid Ohio driver's license & access to a motor vehicle

Responsibilities include but not limited to:

- Provides content leadership and ensuring the implementation and operational coordination to projects within the Dayton Ohio Equity Institute (OEI) team.
- Coordinates infant mortality initiatives within Montgomery County.
- Serves as a liaison and outreach to community members and various agencies increasing public and professional awareness about the cultural, safety and health systems factors which are impacting infant mortality; coordinating the programmatic and fiscal aspects of local, state and federal grants that support the work of the Dayton & Montgomery County Infant Mortality Task Force for action on the IM/OEI.
- Coordinates the programmatic and fiscal aspects of local, state, and federal grants that supports the work of the coalitions and the Community Health Improvement Plan (CHIP) and the Community Health Assessment (CHA). Assuring coalitions and CHIP/CHA's compliance with grant requirements;
- Assisting with obtaining funding for new or expanded projects consistent with the Task Force and the CHIP/CHA's goals and objectives.
- Developing and implementing methods for the evaluation of strategies to assess the impact on infant mortality;
- Prepares reports for funders related to Ohio Department of Health's deliverables; Submits local data via the online Documentation and Support System (ODSS).
- Promotes and maintain relationships with other agencies and community groups; Participates on committees and in other activities related to project activities; Completes special projects as assigned
- May be required to play an active role during a public health emergency, crisis, outbreak, incident. This may include changes in responsibilities and working locations/hours.

How to apply:

- Complete the application found on our website: www.phdmc.org/about/employment-postings.
- Fax, email, or deliver the completed application to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

Fax (937) 496-3070
humanresources@phdmc.org

Deadline to Apply: May 12, 2019 or until position is filled

Position is subject to a criminal background check.

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").