



Public Health
Prevent. Promote. Protect.
Dayton & Montgomery County

Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

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PART – TIME POSITION AVAILABLE

Position: Public Health Nurse I/II

Department: Communicable Disease/STD Clinic

Office: Health Services

Posting Date: May 14, 2019

Hours: Full Time M-F 8 am – 12 pm

Starting Salary: C43/ I \$21.54/hour- \$22,402 - \$30,826
C48/II \$24.40/hour- \$25,376 - \$34,913

Minimum Qualifications:

- A Bachelor's of Science in Nursing OR an Associate degree in Nursing with two years relevant nursing experience or PHN II with six years of relevant nursing experience
- Current valid Licensure from State of Ohio to practice as a Registered Nurse
- Current valid Ohio driver's license and access to a motor vehicle

Preferred Qualifications:

- A Bachelor's degree with four years nursing experience (two of which are in Public Health) OR an Associate's degree with six years of nursing experience (two of which are in Public Health)
- Experience in venipuncture, gynecological, urological, and sexually transmitted infections

Responsibilities include but not limited to:

- Interviewing clients to obtain bio/psycho/social history as part of nursing assessment of patients
- Performs diagnostic procedures and documents data; Assesses patient and develops plan of care
- Instructs, Counsels, educates patients and families on health promotions, issues or awareness, health problems, medical regimen and concerns
- Refer patients to other agencies, services as needed; Follow up on referrals to/from agencies; Provide phone consultations
- Records patient care and progress regularly; Documents data and generates reports manually or electronically as required
- Confers with doctor, staff and providers regarding patient and health issues; Maintains OSHA, CLAI and HIPPA standards; Functions as a team member, participates in and attends conferences, workshops, staff meetings and training programs; Taking nursing students, interns and residents on field visits to observe in a clinical setting
- Documenting in electronic medical record recording patient care and progress regularly
- Provides professional nursing care for patients; Administers medication and treatments per physician direction; completes appropriate forms and reports
- May be required to play an active role in the event of a public health emergency, crisis, outbreak, incident. This may include change in responsibilities and working locations/hours.

How to apply: Complete the application found on our website: www.phdmc.org/about/employment-postings

- Fax, email, or deliver the completed application to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

humanresources@phdmc.org

Fax (937) 496-3070

Deadline to Apply: June 15, 2019 or until position is filled

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").