



Public Health
Prevent. Promote. Protect.
Dayton & Montgomery County

Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

POSITION AVAILABLE

Position: Community Health Advocate I / II

Department: Tobacco Program

Office: Health Promotion

Posting Date: July 5, 2019

Hours: Full-time, M - F 8 am - 4:30 pm

Starting Salary:C29/I:\$15.26/hour - \$31,741/annual

Starting Salary:C34/II:\$17.24/hour-\$35,859/annual

*Salary Commensurate with Relevant Work Experience

Minimum Qualifications:

- An Associate's Degree in Social Science, Behavioral Science or related field OR 2-3 years community-based work experience in community health or social services
- Current Certification as a Community Health Worker (CHW) OR Initiation/completion of CHW educational requirements after one year of employment
- Proficient with Microsoft Word, Excel, and PowerPoint
- Current valid Ohio driver's license & access to a motor vehicle

Preferred Qualifications:

- One of the following:
 - A Bachelor's Degree in Social Science, Behavioral Science or related field
 - An Associate's Degree and 2 years of experience as a Community Health Advocate I
 - 5 years of relevant work experience in community health, social services, community outreach
 - 5 years of work experience as a Community Health Advocate I

Responsibilities include but not limited to:

- Plan develops community health-related programs including curriculum, program material, educational pamphlets, and related literature; Identifies and visits Individuals who are in need of public health services;
- Care coordination through outreach of clients and educate them on Tobacco Program; Refers clients to appropriate services available within the agency and community groups, and schools to network and promote tobacco cessation and prevention
- Developing health awareness about topics pertaining to Tobacco Cessation and Prevention to Youth and Adults in the community through public speaking, audio-visual programs, and promotional materials presented to community groups, agencies, schools, and health fairs
- Assists with data collection and assessing Tobacco Program outcomes; Evaluates the effectiveness of educational efforts; Complying with grant requirements, including periodic reporting.
- May be required to play an active role during a public health emergency, crisis, outbreak, incident or event in which the Health Commissioner deems additional personnel resources are warranted. This may include changes in responsibilities and working locations/ hours.

How to apply:

Complete the application found on our website: www.phdmc.org/about/employment-postings

- Fax, email, or deliver the completed application to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

Fax (937) 496-3070
humanresources@phdmc.org

Deadline to Apply: August 6, 2019 or until position is filled

Position is subject to a criminal background check.

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OR RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").