



**Public Health**  
Prevent. Promote. Protect.  
Dayton & Montgomery County

# Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2<sup>nd</sup> Floor, Dayton, Ohio 45422

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Email: [humanresources@phdmc.org](mailto:humanresources@phdmc.org) • [www.phdmc.org](http://www.phdmc.org)

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**RE-POST**

## POSITION AVAILABLE

**Position:** Public Health Nurse Coordinator  
**Department:** Community Health Outreach  
**Office:** Health Services

**Posting Date:** August 13, 2019  
**Hours:** Full Time M-F 8 am – 4:30 pm  
**Starting Salary:** A50 \$27.19/hour-\$37.36/ hour  
\$56,555.20 - \$77,708.80/Annual \*\*  
*\*\* (Salary Commensurate with experience)*

### Minimum Qualifications:

- A Bachelor's of Science in Nursing or related field; 2-3 years relevant experience
- Current valid Licensure from the State of Ohio to practice as a Registered Nurse
- Current valid Ohio driver's license and access to a motor vehicle (mileage reimbursed at IRS rate)

### Preferred Qualifications:

- 3 years of community based or home care experience
- Candidate should have excellent communication and PC skills
- 1-2 years management experience

### Responsibilities include but not limited to:

- Planning, directing, supervising the Community Health Outreach Program
- Directly supervising and evaluating program staff
- Collaborate with other staff and programs to assist with the duties related to the mobile unit
- Participating in the development of administrative and clinical policies and procedures
- Participating in Quality Improvement activities
- Participating on assigned committees
- May work in the field assisting staff with client visits, screenings, or educational activities
- Rotating Weekly Emergency Response Call
- May be required to play an active role during a public health emergency, crisis, outbreak, incident or event in which the Health Commissioner deems additional changes in responsibilities and working locations / hours.

### How to apply:

Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings)

- Fax, email, or deliver the completed application to Human Resources at:

Public Health – Dayton & Montgomery County  
117 South Main Street, 2<sup>nd</sup> Floor  
Dayton, Ohio 45422

[humanresources@phdmc.org](mailto:humanresources@phdmc.org)

Fax (937) 496-3070

**Deadline to Apply:** August 31, 2019 or until position is filled

### **Position is subject to a criminal background check**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

**PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OR RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").**