



**Public Health**  
Prevent. Promote. Protect.  
Dayton & Montgomery County

## Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2<sup>nd</sup> Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: [humanresources@phdmc.org](mailto:humanresources@phdmc.org) • [www.phdmc.org](http://www.phdmc.org)

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

### POSITION AVAILABLE

**Position:** IT Systems Analyst /Network Engineer

**Department:** Information Technology Services

**Office:** Office of Administration

**Posting Date:** January 9, 2020

**Hours:** Full-time, M - F 7:30am - 4:00 pm

**Salary Range:** C51/ \$26.67/hour - \$36.66/hour

\$55,473.60 - \$76,252.80/Annual

*\*\* Salary commensurate with experience*

#### **Minimum Qualifications:**

- A Bachelor's degree in Information Systems Management or Computer Science; A combination of computer related technical training with five years of progressively increasing information systems management responsibility may substitute for degree;
- Current valid Ohio driver's license & access to a motor vehicle

#### **Preferred Qualifications:**

- Training and experience in; TCP/IP networking, Cisco firewalls and switches, VMWare, Exchange, Active Directory, Windows Server, Linux, backups and related technologies.
- Experience with SQL Server database management, report writing and scripting.

#### **Responsibilities include but not limited to:**

- Position will be responsible for leading activities related to our mission critical applications and infrastructure administration.
- Duties include gathering requirements and information; leading user departments in implementing software and systems; providing ongoing maintenance; assisting with administrative tasks, such as work flows, data entry training, and reporting.
- Assist in maintaining and implementing the infrastructure supporting Public Health consisting of VMware, Exchange, Azure, TCP/IP networking, Active Directory, GPO, RADIUS/NPS, DNS, DHCP, IPS, MFA, SSO, Wi-Fi, Backups, Linux, software development, Cisco firewalls and switches, and SQL Server.
- Performs network administration activities and coordinates hardware/software updates; Manage help desk activities
- Monitoring the status of the network, ensuring network security, evaluating system performance and making recommendations for improvements.
- May be required to play an active role during a public health emergency, crisis, outbreak, incident. This may include changes in responsibilities and working locations/hours.

#### **PHDMC provides a quality, affordable and competitive package to full time employees, including the following:**

- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

#### **How to apply:**

- Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings)
- Fax, email, or deliver the completed application and resume to Human Resources at:

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Fax (937) 496-3070

**Closing Date to Apply:** February 8, 2020 or until position is filled.

#### **Position is subject to a criminal background check**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment

**PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").**