



**POSITION AVAILABLE**

**Position:** Public Health Nurse I /II  
**Department:** Communicable Disease/STD Clinic  
**Office:** Health Services

**Posting Date:** January 8, 2020  
**Hours:** Part Time M-F 8 am – 12 pm  
**Starting Salary:** C43/ I \$24.66/hour- \$51,293 - \$64,231  
C48/II \$27.92/hour- \$58,074 - \$70,865

**Minimum Qualifications:**

- A Bachelor's of Science in Nursing OR an Associate degree in Nursing with two years relevant nursing experience or PHN II with six years of relevant nursing experience
- Current valid Licensure from State of Ohio to practice as a Registered Nurse
- Current valid Ohio driver's license and access to a motor vehicle

**Preferred Qualifications:**

- A Bachelor's degree with four years nursing experience (two of which are in Public Health) OR an Associate's degree with six years of nursing experience (two of which are in Public Health)
- Experience in venipuncture, gynecological, urological, and sexually transmitted infections

**Responsibilities include but not limited to:**

- Interviewing clients to obtain bio/psycho/social history as part of nursing assessment of patients
- Performs diagnostic procedures and documents data; Assesses patient and develops plan of care
- Instructs, Counsels, educates patients and families on health promotions, issues or awareness, health problems, medical regimen and concerns
- Refer patients to other agencies, services as needed; Follow up on referrals to/from agencies; Provide phone consultations
- Records patient care and progress regularly; Documents data and generates reports manually or electronically as required
- Confers with doctor, staff and providers regarding patient and health issues; Maintains OSHA, CLAI and HIPPA standards; Functions as a team member, participates in and attends conferences, workshops, staff meetings and training programs; Taking nursing students, interns and residents on field visits to observe in a clinical setting
- Documenting in electronic medical record recording patient care and progress regularly
- Provides professional nursing care for patients; Administers medication and treatments per physician direction; completes appropriate forms and reports
- May be required to play an active role in the event of a public health emergency, crisis, outbreak, incident. This may include change in responsibilities and working locations/hours.

**How to apply:** Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings)

- Fax, email, or deliver the completed application to Human Resources at:  
Public Health – Dayton & Montgomery County [humanresources@phdmc.org](mailto:humanresources@phdmc.org)  
117 South Main Street, 2<sup>nd</sup> Floor  
Dayton, Ohio 45422 Fax (937) 496-3070

**PHDMC provides a quality, affordable and competitive healthcare benefits package, including the following:**

- Health, Dental, Vision Insurance, Vacation, sick and personal leave, Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)
- Eligibility to contribute to a Deferred Compensation Program

**Closing Date to Apply:** January 31, 2020 or until position is filled

**Position is subject to a criminal background check**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

**PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").**