



**Public Health**  
Prevent. Promote. Protect.  
Dayton & Montgomery County

## Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2<sup>nd</sup> Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: [humanresources@phdmc.org](mailto:humanresources@phdmc.org) • [www.phdmc.org](http://www.phdmc.org)

Facebook/Twitter: [@PublicHealthDMC](https://www.facebook.com/PublicHealthDMC) • LinkedIn: [@public-health-dayton-&-montgomery-county](https://www.linkedin.com/company/public-health-dayton-&-montgomery-county)

### POSITION AVAILABLE

**Position:** Birth Outcomes Supervisor  
**Department:** Maternal and Child Health Program  
**Office:** Health Promotion

**Posting Date:** June 23, 2020  
**Hours:** Full-time, M - F 8:00 am - 4:30 pm  
(*Extended hours may include evenings and weekends*)  
**Starting Salary:** A55/1 - \$31.19/Hour - \$42.88/Hour  
\$64,875.20/Annual - \$89,190.40/Annual  
*\*\* Salary commensurate with experience*

#### **Minimum Qualifications:**

- A Master's Degree in Public Health, Health Education, or Epidemiology
- Two years of experience in Program Management, and three years of supervisory experience
- Must be competent in Microsoft Word, Excel, and PowerPoint
- Current valid Ohio driver's license & access to a motor vehicle

#### **Responsibilities include but not limited to:**

- Managing the various Maternal and Child Health Programs, including: Prenatal Outreach; Ohio Equity Institute for Birth Outcomes; Maternal and Child Health grant, and Moms Quit for Two.
- Identifying and assessing needs of each program and making recommendations regarding services
- Assessing the needs of the community via measurable outcomes and ensuring that vulnerable populations needs are being met; Overseeing and reviewing monthly quarterly, and annual program reporting
- Participating in various agency and community committees including the Community Health Improvement Plan Coalition, and the EveryOne Reach One Infant Mortality Task Force
- Supervising program staff and monitoring employee performance; Providing assistance to supervisors/staff
- Attendance reporting; Monitoring and approving leave
- Monitoring program budget and expenses; Ensuring compliance with grant guidelines and that grant requirements are met; Preparing grant applications
- Acting as a liaison with various agencies and community based organizations
- May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours

#### **PHDMC provides a quality, affordable and competitive healthcare benefits package, including the following:**

- Health, Dental, Vision Insurance
- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

#### **How to apply:**

- Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings).
- Fax, email, or deliver the completed application and resume to Human Resources at:

Public Health – Dayton & Montgomery County  
117 South Main Street, 2<sup>nd</sup> Floor  
Dayton, Ohio 45422

Fax (937) 496-3070  
[humanresources@phdmc.org](mailto:humanresources@phdmc.org)

**Closing Date to Apply:** July 8, 2020 or until position is filled

#### **Position is subject to a criminal background check**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").