



**Public Health**  
Prevent. Promote. Protect.  
Dayton & Montgomery County

# Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2<sup>nd</sup> Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: [humanresources@phdmc.org](mailto:humanresources@phdmc.org) • [www.phdmc.org](http://www.phdmc.org)

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

## POSITION AVAILABLE

**Position:** Communicable Disease Intervention Supervisor  
(Disease Intervention Specialist Supervisor)

**Department:** Communicable Disease /STD Clinic

**Office:** Health Services

**Posting Date:** July 31, 2020

**Hours:** Full-time, M - F 8 am - 4:30 pm

**Starting Salary:** A42/1 \$22.68 - \$31.19/Hour

\$47,174.40 - \$64,875.20/Annual

### **Minimum Qualifications:**

- A Bachelor's degree in Physiology, Sociology, Biology, or related field; 3-5 years as a Disease Intervention Specialist.
- Two years of related supervisory experience
- Proficient with MS Office Suite
- Current valid Ohio driver's license & access to a motor vehicle

### **Preferred Qualifications:**

- HIV Counseling, Testing and Referral Certification (CTR), Passport to Partner Services Certification by the CDC, CPR Certification, Phlebotomy.

### **Responsibilities include but not limited to:**

- Supervises and evaluates performance of Disease Intervention Specialist staff; Coordinates with staff to develop goals and objectives of program; Conducts staff meetings, develop goals and objectives of programs; Recommend personnel actions.
- Develop and update STD/HIV policies and procedures as needed. Develop, review and compile STD/HIV information necessary for required federal state reports, and annual grant reports.
- Provide front line support during STD/HIV breakout investigations.
- Perform STD/HIV field investigation including blood draws when needed; Review orders, distribute appropriate informative and promotional materials.
- Provides information and makes referrals regarding Social, medical, and community services to clients.
- Strategize with local and state partners to develop programs/methods to decrease syphilis in the MSM (Men having Sex with Men) population in Region 9.
- May be required to play an active role during a public health emergency, crisis, outbreak, incident. This may include changes in responsibilities and working locations/hours.

### **PHDMC provides a quality, affordable and competitive healthcare benefits package, including the following:**

- Health, Dental, Vision Insurance
- Vacation, sick and personal leave, Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

### **How to apply:**

- Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings).
- Fax, email, or deliver the completed application to Human Resources at:  
Public Health – Dayton & Montgomery County  
117 South Main Street, 2<sup>nd</sup> Floor  
Dayton, Ohio 45422  
Fax (937) 496-3070  
[humanresources@phdmc.org](mailto:humanresources@phdmc.org)

**Closing date to Apply:** August 15, 2020 or until position is filled

**Position is subject to a criminal background check.**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

**PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").**