



Public Health
Prevent. Promote. Protect.
Dayton & Montgomery County

Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

Facebook/Twitter: @PublicHealthDMC • LinkedIn: @public-health-dayton-&-montgomery-county

POSITION AVAILABLE

Position: HIV Patient Navigator I
Department: Communicable Disease
Office: Health Services

Posting Date: December 7, 2020
Hours: Full-time, M - F 8 am - 4:30 pm
Starting Salary: A13/\$18.01/Hour \$37,460.80 /Annual
**salary commensurate with experience*

Minimum Qualifications:

- A Bachelor's degree in Social Science, Sociology, Biology or other related field and 3-5 years' experience in working with HIV clients and/or HIV program working with individuals with drug and alcohol problems; Experience working with a wide - range of diverse populations; including LGBTQ; religion, gender identity and race. Experience working with populations of chronically -ill and mental challenged population.
- Proficient in Microsoft office suite, including Access and Excel.
- Current valid Ohio driver's license & access to a motor vehicle

Preferred Qualifications:

- Must be detail-oriented with excellent organizational and problem-solving skills
- Strong communication and computer skills

Responsibilities include but not limited to:

- Conduct assessments on all preliminary HIV- positive persons from the HIV Prevention Region. Make referrals to HIV medical care and appropriate supportive services as needed.
- Follow-up with clients who have fallen out of care.
- Maintains timely documentation in client's records.
- Liaison with Partner Services; Assist with notification to the Disease Intervention Specialist for partner services.
- Assist in meeting grant requirements including Data2Care.
- Implement (ARTAS) Anti-Retroviral Treatment and Access to Services sessions with newly and previously diagnosed HIV-positive persons resistant to care; Submit timely reports indicating ARTAS and linkage to care data to manager.
- Refer to medical case managers for clients with multiple, complex needs.
- May be required to play an active role in the event of a public health emergency, which may include changes in responsibilities and working hours

PHDMC provides a quality, affordable and competitive healthcare benefits package, including the following:

- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)
- Eligibility to contribute to a Deferred Compensation Program (Section 457 plan)

How to apply: Complete the application found on our website:

<https://www.phdmc.org/agency-publications/13-phdmc-employment-application-packet/file>

- Fax, email, or deliver the completed application to Human Resources at:
Public Health – Dayton & Montgomery County Fax (937) 496-3070
117 South Main Street, 2nd Floor humanresources@phdmc.org
Dayton, Ohio 45422

Closing Date to Apply: December 28, 2020 or until position is filled

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

PUBLIC HEALTH - DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").