



**POSITION AVAILABLE**

**Position:** Public Health Nurse I /II  
**Department:** School Health  
**Office:** Health Services

**Posting Date:** June 2, 2022  
**Hours:** Part-Time M-F – School Hours  
30 hours a/week split between (2) schools during the year.  
**Starting Salary:** C41/I \$26.94-\$40.45/hr- \$56,035 - \$84,136  
C42/II \$28.22 -\$42.38/hr- \$58,697 - \$88,150  
*\*salary commensurate with experience*

**Minimum Qualifications:**

- A Bachelor’s degree
- School Nurse Licensure or qualifications to obtain Licensure
- Current valid Licensure from State of Ohio to practice as a Registered Nurse
- Current valid Ohio driver’s license & access to a motor vehicle (mileage is reimbursed at IRS rate)
- Required to play an active role during a public health emergency, crisis, outbreak, incident, or event in which the Health Commissioner deems additional changes in responsibilities and working locations/ hours.

**Preferred Qualifications:**

- Experience with school age children/pediatrics and knowledge of school health procedures

**Responsibilities include but not limited to:**

- Performing health screenings
- Assessing patient and developing a plan of care
- Immunization record review and follow-up
- Administering medication and treatments
- Recording patient care and progress regularly
- Documenting data and generating reports and completing appropriate forms as required
- Providing educational sessions for students and faculty

**PHDMC provides a quality, affordable benefits package to full time employees, including the following:**

- Health, Dental, Vision Insurance
- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)
- Eligibility to contribute to a Deferred Compensation Program

**How to apply:** Complete the application found on our website: [www.phdmc.org/about/employment-postings](http://www.phdmc.org/about/employment-postings)

- Fax, email, or deliver the completed application and resume to Human Resources at:  
Public Health – Dayton & Montgomery County  
117 South Main Street, 2<sup>nd</sup> Floor  
Dayton, Ohio 45422

Fax (937) 496-3070  
[humanresources@phdmc.org](mailto:humanresources@phdmc.org)

**Closing Date to Apply:** June 30, 2022 or until position is filled

**Position is subject to a criminal background check.**

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

Applicants who do not support and promote Public Health evidence-based and evidence-informed public health practices shall not be considered for a position with Public Health.

**PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION , GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION (“BFOQ”).**