



Public Health
Prevent. Promote. Protect.
Dayton & Montgomery County

Public Health - Dayton & Montgomery County

Reibold Building, 117 South Main Street, 2nd Floor, Dayton, Ohio 45422

(937) 225-4406 • Fax (937) 496-3070

Email: humanresources@phdmc.org • www.phdmc.org

Facebook/Twitter: [@PublicHealthDMC](https://www.facebook.com/PublicHealthDMC) • LinkedIn: [@public-health-dayton-&-montgomery-county](https://www.linkedin.com/company/public-health-dayton-&-montgomery-county)

POSITION AVAILABLE

Position: Sr. Programmer/Systems Administrator

Office: Administration

Department: Information Technology Services

Posting Date: July 12, 2022

Salary Range: C42 (\$28.22 - \$42.38/hour)

Hours: Full-time, M-F (8:00 a.m. – 4:30 p.m.)

Position Summary:

Under the direction of the Information Technology Services Manager, the Senior Programmer/Systems Administrator is responsible for installing, upgrading, and monitoring software and hardware; designing and developing new systems using the following steps: planning, analyzing, establishing requirements, designing, developing, integrating, testing, implementing, verifying, and maintaining operations; providing training and support for the entire agency.

Minimum Qualifications:

1. Bachelor's degree in Information Technology or Computer Science.
2. 5 years of experience in each of the following areas:
 - Computer, server, network installation, and maintenance
 - System design, development, and implementation in .Net Environment
 - User training and support
 - MS SQL server databases, coding, queries, and stored procedures
 - .NET (C# & MVC) computer programming
 - SSRS and/or COGNOS report writing
3. Required to play an active role during a public health emergency, crisis, outbreak, incident, or event in which the Health Commissioner deems additional personnel resources are warranted. This may include changes in responsibilities and working locations/hours.
4. Understands and acknowledges that Public Health - Dayton & Montgomery County is an evidence-based and evidence-informed public health practices based on scientific research including health promotion theory and practice, environmental health measures, and communicable disease control measures including vaccination, isolation, and quarantine practices, and medicine for treatment and prevention of disease, among others.
5. Understands and acknowledges the use of tobacco or nicotine products in any form including replacement therapy products and prescription medications used to treat smoking addiction for any anyone hired after January 1, 2014, is prohibited.
6. Completion of ICS 100 and 200 within 90 days of hire.
7. Valid State of Ohio driver's license and insurance on any personal vehicle that will be used for work.

Preferred Position Qualifications:

- Working knowledge of D365 integration using REST API's, MS Common Data Service, and Power Platform.
- Solid foundation in Project Management and ability to work directly with end users to understand needs and translate into actionable business requirements.

Responsibilities include but not limited to:

- Architect, designs, and writes new and/or existing computer programs according to program specifications or supervisory instructions utilizing high level computer language; designs logical flow of programs and documents data flow; debugs and test program adequacy.
- Develops new or modifications of existing reports and dashboards utilizing SQL and SSRS; retrieves data for reports.
- Develops new or modifications of existing Agency created computer/web applications utilizing .NET (VB, C#, & ASP.NET), HTML, XML, PHP and TSQL.
- Recommend changes or creation of new programs, reports, and dashboards to meet the needs of the Agency; installs, configures, and administration of MS SQL databases and Reporting Services.
- Responsible for the development and modifications of computer/web applications, reports, and automation of processes.
- Evaluate problems and conduct root cause analysis and assists with solution resolution.
- Answers department help desk phone line and provides technical assistance and support.
- Assists end-users, either remotely or in person, with personal computer maintenance, troubleshooting, and problem resolution.
- Provides support functions to users, including password reset, account administration.
- Provides application assistance, troubleshooting, and resolution.
- Assists with training employees in the use of Office software, developed, and packaged software.



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- Performs PC hardware and software installation as required.
- Completes special projects as assigned.
- Specifies user access level and what data can be accessed by user.
- Train users in the proper use of program applications and assists users in resolving application or program problems.
- Researches and analyzes hardware, software and user expertise and determines need to sustain system.
- Evaluates system performance and makes recommendations for improvements.
- Evaluates network security and notifies supervisor of any problems and/or concerns.
- Participates on committees.

PHDMC provides a quality, affordable and competitive package to full time employees, including the following:

- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

How to apply:

- Complete the application found on our website: www.phdmc.org/about/employment-postings
- Fax, email, or deliver the completed application and resume to Human Resources at:

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117 South Main Street, 2nd Floor
Dayton, Ohio 45422
Fax (937) 496-3070

Email Address:

humanresources@phdmc.org

Closing Date to Apply: Position will remain open until August 12, 2022, or until filled.

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

Applicants who do not support and promote Public Health evidence-based and evidence-informed public health practices shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").