



POSITION AVAILABLE

Position: Project Manager, Infant Mortality/(OEI)
Ohio Equity Institute Team - Dayton
Department: Maternal and Child Health
Office: Health Promotion

Posting Date: July 26, 2022
Hours: Full-time, M - F 8 am - 4:30 pm
Starting Salary: C42/1 \$28.22 - \$42.38/Hour
\$58,697.60 - \$88,150.40/Annual
*** Salary commensurate with experience*

Minimum Qualifications:

- A Bachelor’s degree in Public Health, Health Administration, Preventative Medicine, Nursing, Social Work, Public Health Education or other-related field with two years’ experience in project development management; Proficient with MS Office Suite. Knowledge of health program delivery (program implementation, program coordination, program monitoring & evaluation budget development, grant writing/review, providing technical assistance).
- Current valid Ohio driver’s license & access to a motor vehicle

Responsibilities include but not limited to:

- Provides content leadership and ensuring the implementation and operational coordination to projects within the Dayton / Montgomery County Ohio Equity Institute (OEI) team.
- Coordinates infant mortality initiatives within Montgomery County.
- Manages project and facilitates guidance of staff within the OEI Project.
- Researches evidence-based practices and strategies for project implementation.
- Conducts environmental/cultural scan across Montgomery County to establish new partnerships with individuals and agencies.;
- Promotes and increases the commitment and support for action on the EveryOne Reach One Infant Mortality Task Force.
- Develops, facilitates, and leads internal and external meetings and/or presentations as it relates to the OEI project.
- Serves as a liaison and outreach to community members and various agencies increasing public and professional awareness about the cultural, safety and health systems factors which are impacting infant mortality; coordinating the programmatic and fiscal aspects of local, state and federal grants that support the work of the EveryOne Reach One Infant Mortality Task Force for action on the IM/OEI.
- Coordinates the programmatic and fiscal aspects of local, state, and federal grants that supports the work of the coalitions and the Community Health Improvement Plan (CHIP) and the Community Health Assessment (CHA). Assuring coalitions and CHIP/CHA’s compliance with grant requirements;
- Assisting with obtaining funding for new or expanded projects consistent with the Task Force and the CHIP/CHA’s goals and objectives.
- Developing and implementing methods for the evaluation of strategies to assess the impact on infant mortality;
- Prepares reports for funders related to Ohio Department of Health’s deliverables;
- Promotes and maintain relationships with other agencies and community groups; Participates on committees and in other activities related to project activities; Completes special projects as assigned
- May be required to play an active role during a public health emergency, crisis, outbreak, incident. This may include changes in responsibilities and working locations/hours.

PHDMC provides a quality, affordable and competitive healthcare benefits package, including the following:

- Health, Dental, Vision Insurance
- Vacation, sick and personal leave, Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

How to apply: Complete the application found on our website: www.phdmc.org/about/employment-postings

Fax, email, or deliver the completed application and resume to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

Fax (937) 496-3070
humanresources@phdmc.org

This position is Grant funded and the Closing Date to Apply: August 25, 2022 or until position is filled

Position is subject to a criminal background check.

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

Applicants who do not support and promote Public Health evidence-based and evidence-informed public health practices shall not be considered for a position with Public Health.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION (“BFOQ”).