



POSITION AVAILABLE

Position: EveryOne Reach One Supervisor
Department: Maternal and Child Health
Office: Health Promotion

Posting Date: November 2, 2022
Hours: Full-time, M-F (8:00 a.m. – 4:30 p.m.)
(May include evenings and/or weekends)
Salary Range: B32/1: \$25.82 - \$36.12/Hour
\$53,705.60 - \$75,129.60/Annual
*** Salary commensurate with experience*

Position Summary:

Under the direction of the Manager, EveryOne Reach One Maternal & Infant Vitality Task Force, the EveryOne Reach One Supervisor is responsible for supervising the Community Health Advocates under the Ohio Department of Medicaid Infant Mortality Reduction grant and assuring all grant deliverables are met; Communicating and effectively reporting on all grant goals and ensuring grant funds are adequately distributed. Overseeing the Ohio Department of Health’s Disparities in Maternal Mortality grant and ensuring community partners are engaged in achieving grant outcomes.

Minimum Qualifications:

- Bachelor of Science in Public Health, Social Science, Social Work, Behavioral Science, or related field.
- Obtain Community Health Worker certification within one year of employment.
- 2 years in a community health or social services setting.
- Knowledge of maternal and child health; maternal and infant mortality/vitality.
- 2 years supervisory experience.
- Required to play an active role during a public health emergency, crisis, outbreak, incident or event in which the Health Commissioner deems additional personnel resources are warranted. This may include changes in responsibilities and working locations/hours.
- Understands and acknowledges that Public Health - Dayton & Montgomery County uses evidence-based and evidence-informed public health practices based on scientific research including health promotion theory and practice, environmental health measures, and communicable disease control measures including vaccination, isolation, and quarantine practices, and medicine for treatment and prevention of disease, among others.
- Understands and acknowledges the use of tobacco or nicotine products in any form including replacement therapy products and prescription medications used to treat smoking addiction for any anyone hired after January 1, 2014, is prohibited.
- Completion of Incident Command System 100 and National Incident Management System 700 within 90 days of hire.
- Valid State of Ohio driver’s license and insurance on any personal vehicle that will be used for work.

Preferred Position Qualifications:

- Master’s degree in Public Health, Social Science, Social Work, Behavioral Science, or related field.
- Community Health Worker Certification.
- 2 years as a Community Health Worker.

Responsibilities include but not limited to:

- Supervise a staff of Community Health Advocates by assigning tasks, identifying problems and resolutions; provide leadership through professional development training, coaching, discipline, accountability, evaluating and serving as a liaison between staff and departments. Conduct individual and departmental/program meetings. Approve timecards and time off requests for direct reports.
- Oversee the Ohio Department of Medicaid Infant Mortality Reduction and Ohio Department of Health’s Disparities in Maternal Mortality grants.
- Coach and support staff of ODM/Expecting GEMS Neighborhood Navigator program.
- Ensure grant funds are appropriately and fairly allocated.
- Meet regularly with Expecting GEMS staff, community partners, and others related to the grants.
- Ensure community partners and others related to the grants are participating and engaged.
- Ensure all grant deliverables are met by overseeing workplans, dashboards, budget, and expenditures.
- Provide quarterly and monthly reports to ODM and OHD on all grant workplans, dashboards, and expenditures.
- Chair and/or participate on various internal and external committees representing the agency. Builds and fosters collaborative relationships. Liaison and resource for community, staff, and stakeholders.
- Work on special projects to support agency and department goals, mission, vision, values, and objectives.
- Participate on interview panels and plays an integral role in the candidate selection process.
- Attend Board of Health meetings to report out on department programs and services.

PHDMC provides a quality, affordable and competitive package to full time employees, including the following:

- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

How to apply: Complete the application found on our website: www.phdmc.org/about/employment-postings

- Fax, email, or deliver the completed application and resume to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

humanresources@phdmc.org
Fax: (937) 496-3070

Closing Date to Apply: November 18, 2022, or position will remain open until filled.

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

Applicants who do not support and promote Public Health evidence-based and evidence-informed public health practices shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OR RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION (“BFOQ”).