



POSITION AVAILABLE

Position: Laboratory Supervisor
Department: Communicable Disease
Office: Health Services

Posting Date: November 3, 2022
Hours: Full-time, M-F (8:00 a.m. – 4:30 p.m.)
(May include evenings and/or weekends)
Salary Range: B32/1: \$25.82 - \$36.12/Hour
\$53,705.60 - \$75,129.60/Annual
*** Salary commensurate with experience*

Position Summary:

Under the direction of the PH Communicable Disease Clinic Manager, the Laboratory Supervisor is responsible for supervising, evaluating, instructing, assigning, and reviewing work of laboratory staff; Training staff in laboratory methods and procedures including packing and shipping of diagnostics and infectious specimens; Coordinating the implementation of laboratory policies and procedures, overseeing the implementation of quality control mechanisms, and maintaining/ensuring compliance with proper techniques and standards with local, state, and federal agencies, such as the Clinical Laboratory Improvement Amendments (CLIA).

Minimum Qualifications:

- Bachelor's Degree in Microbiology, Bacteriology, Chemistry, or related field.
- Two (2) years' supervisory experience in a CLIA non-waived testing laboratory and familiar with CLIA certification process and regulations.
- Ability to meet requirements for CLIA laboratory director, clinical consultant, and/or technical consultant.
- Required to play an active role during a public health emergency, crisis, outbreak, incident, or event in which the Health Commissioner deems additional personnel resources are warranted. This may include changes in responsibilities and working locations/hours.
- Understands and acknowledges that Public Health - Dayton & Montgomery County uses evidence-based and evidence-informed public health practices based on scientific research including health promotion theory and practice, environmental health measures, and communicable disease control measures including vaccination, isolation, and quarantine practices, and medicine for treatment and prevention of disease, among others.
- Understands and acknowledges the use of tobacco or nicotine products in any form including replacement therapy products and prescription medications used to treat smoking addiction for any anyone hired after January 1, 2014, is prohibited.
- Completion of Incident Command System 100 and National Incident Management System 700 courses within 90 days of hire.
- Valid State of Ohio driver's license and insurance on any personal vehicle that will be used for work.

Preferred Position Qualifications:

- Three (3) to five (5) years of supervisory experience in a CLIA non-waived testing laboratory.

Responsibilities include but not limited to:

- Supervises, evaluates, instructs, assigns, and reviews work of laboratory staff. Trains personnel in laboratory methods and procedures including packing and shipping of diagnostics and infectious specimens. Maintains adequate laboratory coverage at all times.
- Receives specimens and prepares them for testing. Provides quality laboratory services for all aspects of test performance and coordinates the implementation of laboratory policies and procedures.
- Ensures that the physical and environmental conditions of the laboratory are appropriate and ensure compliance with proper techniques and standards with local, state, and federal agencies.
- Performs quality control and assessments are maintained to assure integrity of personnel and rules/regulations of accreditation. Monitor agency licensure by EPA of infectious waste generator status.
- Ensures laboratory participates in approved proficiency testing program.
- Maintains accurate testing and clinical records, including all regional sites. Responsible for maintaining all laboratory records and quality assurance for accreditation, inspection, and certification.
- Provides approved Procedure Manual to testing personnel and ensure each employee's responsibilities and duties are specified in writing.
- Meet requirements under Centers for Medicare and Medicaid Services (CMS) guidelines to serve as the CLIA Laboratory Director, Technical Consultant, and/or Clinical Consultant.

PHDMC provides a quality, affordable and competitive package to full time employees, including the following:

- Vacation, sick and personal leave
- Paid holidays
- Membership with Ohio Public Employees Retirement Systems (OPERS)

How to apply: Complete the application found on our website: www.phdmc.org/about/employment-postings

- Fax, email, or deliver the completed application and resume to Human Resources at:

Public Health – Dayton & Montgomery County
117 South Main Street, 2nd Floor
Dayton, Ohio 45422

humanresources@phdmc.org
Fax: (937) 496-3070

Closing Date to Apply: November 18, 2022, or position will remain open until filled.

Position is subject to a criminal background check

Applicants who declare use of nicotine/tobacco in any form including replacement therapy products and prescription medications used to treat smoking addiction on the PHDMC Application for Employment or addendum thereto, shall not be considered for employment.

Applicants who do not support and promote Public Health evidence-based and evidence-informed public health practices shall not be considered for employment.

PUBLIC HEALTH- DAYTON & MONTGOMERY COUNTY (PHDMC) IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE ON THE BASIS OR RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY OR EXPRESSION, AGE, NATIONAL ORIGIN, DISABILITY, MILITARY STATUS, VETERAN STATUS, GENETIC TESTING, OR OTHER UNLAWFUL BIAS EXCEPT WHEN SUCH A FACTOR CONSTITUTES A BONA FIDE OCCUPATIONAL QUALIFICATION ("BFOQ").