VACCINE ADMINISTRATION FORM

Client Information

Last Name	First Name	M.I.	Date of Birth	Age	Sex ☐ Male ☐ Female

Address	City/Township	State	Zip	County

Phone: / May we leave a message? ☐ Yes ☐ No	Parent/Guardian Name (only if client is under age 18)	Race (for statistical use only) ☐ Asian Pacific ☐ White ☐ Other ☐ Black ☐ Native American	Hispanic? ☐ Yes
Email Address	Emergency Contact: First Name, Last Name, Phone#	Language ☐ English ☐ Other:_____	

Answer a few short questions so we can make sure that the vaccine can be given today

☐ Yes ☐ No	Is the client is sick today?
☐ Yes ☐ No	Is the client allergic to latex, medications, food, or any vaccines? → IF YES, list the allergies: _____
☐ Yes ☐ No	Does the client have a history of Guillain-Barre syndrome?
☐ Yes ☐ No	Is the person receiving the flu vaccine 8 years old or under? → IF YES, how many doses did the child receive the FIRST year they received flu vaccine? ☐ 1 ☐ 2 ☐ Not sure
☐ Yes ☐ No	Has the client had other vaccines or anti-virals in the last 30 days? → IF YES, list the vaccines: _____
☐ Yes ☐ No	Does the client have history of wheezing and/or asthma?
☐ Yes ☐ No	Is the client pregnant or could possibly find out that she is pregnant in the next month?
☐ Yes ☐ No	Does the client have a weak immune system (ie, HIV, cancer, steroids) or have a chronic illness (ie, diabetes)? → IF YES, list conditions: _____
☐ Yes ☐ No	Is the client taking long-term aspirin therapy or aspirin-containing therapy?

Client Consent (or Parent/Guardian Consent for clients age 17 & under) - read and sign/date below.

I was given an explanation about the diseases and vaccines. I had the opportunity to ask questions that were answered to my satisfaction and/or received a Vaccine Information Sheet. I understand the benefits and risks of the vaccine(s) and ask that the vaccine(s) be given to me or the person named above for whom I am authorized to make this request. I hereby consent that the Local Health Department (LHD), or designee, from whom I received the vaccination can bill my insurance, if applicable. I understand I am financially responsible for any fees not covered by my insurance company. I authorize the release of this record to the Ohio Department of Health Immunization Program. I hereby acknowledge receipt of the LHD Notice of Health Information Privacy Practice and give permission to release my immunization record to my doctor or agency/school. If indicated on this form, I authorize the LHD or designee to charge my account. For clients age 17 and under, parent and/or guardian consents to allow client to receive vaccine without parent and/or guardian present.

SIGN Name: X _____ Date: _____

Payment Information (complete insurance OR self-pay area below)

INSURANCE – (complete insurance info below **AND** in box to the left write 1 or 2 to indicate primary/secondary)	SELF-PAY
Medicare (Traditional Part B) ID# _____	☐ Cash
Medicare HMO (ie, Anthem Medicare Advantage, SecureHorizons Medicare Advantage) Name of Plan: _____ ID# _____	☐ Check # _____
Medicaid (ie, Traditional Medicaid, CareSource, Molina, Paramount, UHC Community) Name of Plan: _____ ID# _____	☐ Credit Card Type _____ Acct# _____ Exp. Date _____
Private Insurance Company Name: _____ Member ID: _____ Group: _____ Plan:_____ Policy Holder Name & Date of Birth: _____ ___/___/_____ Relationship to Policy Holder: _____	Amount: _____ Receipt # _____ Received By: _____
Other (ie, company voucher, etc) ID# _____	

---------- Office Use Only ----------

Vaccine Administered Information

SC = subcutaneous IM = intramuscular ID = intradermal IN = intranasal

Date	Vaccine Name	Vaccine Lot #	Mfg	RA	LA	RT	LT	Nose	Dose (check box) 0.5 ml	0.25 ml	0.2 ml	0.1 ml	Vaccinator Initials

Clinic site: VIS: ☐ Flu 08/19/2014 ☐ Flu Mist 08/19/2014 ☐ PPSV23 10/06/09